

**REPORT OF THE
FINANCE COMMITTEE OF THE
BOARD OF DIRECTORS OF THE
COOK COUNTY HEALTH AND HOSPITALS SYSTEM**

AUGUST 4, 2008

ATTENDANCE

Present: Chairman David Carvalho, Chairman of the Board Warren L. Batts and Directors Quin R. Golden; Benn Greenspan, PhD, MPH, FACHE; Luis Muñoz, MD, MPH; Heather O'Donnell, JD, LLM (6)

Absent: Director Jorge Ramirez (1)

Also Present: Director Jerry Butler; Pitt Calkin – Interim Chief Financial Officer, Cook County Bureau of Health Services; Deborah Santana – Office of the Secretary to the Board of Commissioners of Cook County; Leslie Duffy – Director of Procurement, Cook County Bureau of Health Services; Patrick T. Driscoll, Jr. – Deputy State's Attorney, Chief, Civil Actions Bureau, Office of the State's Attorney; Jarese Wilson – Director, Cook County Department of Budget and Management, Carmen Triche-Colvin – Cook County Purchasing Agent, Robert Wright – Executive Project Director, MedAssets; Gretchen Ryan – Project Manager, MedAssets; Dan James – President, Performance Measures and Management, MedAssets

Ladies and Gentlemen:

Your Finance Committee of the Board of Directors of the Cook County Health and Hospitals System met pursuant to notice on Monday, August 4, 2008 at the hour of 10:00 A.M. at 1900 West Polk Street, Second Floor, in Chicago, Illinois.

Your Finance Committee has considered the following items and upon adoption of this report, the recommendations follow.

Roll Call

Deborah Santana, of the Office of the Secretary to the Board, called the roll of members, and it was determined that a quorum was present.

Discussion of May Financials

Mr. Pitt Calkin, Interim Chief Financial Officer of the Cook County Bureau of Health Services appeared before the Committee, and presented information in the form of a PowerPoint presentation. (See Attachment #1.)

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Chairman Carvalho inquired as to why health care and pension figures are included in the data presented, as they are not the System's responsibility.

Mr. Calkin replied that he is utilizing GAAP accounting principals rather than Governmental accounting principals.

Director Greenspan inquired as to what "40%" refers to.

Mr. Calkin replied that this figure is applied to the cash number that the County has given the Bureau for the first six months. He estimated that the Bureau is about three and one half months behind on invoices, which represents 40%. It is the lag number, which accounts for that fact that some of the cash payouts are actually from a prior period.

Director Greenspan inquired whether this lag time is typical.

Mr. Calkin replied in the affirmative, however, he noted that it is just a little higher than usual.

Director Greenspan inquired as to what portion of total operating expense supplies and services should be.

Mr. Calkin replied that he is not comfortable yet supplying this figure. For a public hospital, however, he would expect that figure to be in the 21% to 23% range.

Chairman Carvalho stated that in the past, the IGT amount came to the County and the County allocated only a portion to the Health System. He asked whether this was still the case.

Mr. Calkin responded that he would have to get back to the Chairman on this issue.

Director O'Donnell inquired whether low tax intake due to the economy is going to affect what is distributed to the System.

Mr. Calkin stated that he would check on this.

Director Greenspan inquired why, if the IGT is presented here as a fixed amount, is the System behind budget on that item?

Mr. Calkin replied that \$138 million was budgeted for the IGT, and he is not sure why the System is coming up short \$15 million.

Director Butler inquired as to whether the sales tax is computed at the old or new rate.

Mr. Calkin agreed that he would get back to the Committee with the answer.

Chairman Carvalho inquired as to how the expenses per unit compared to other hospitals.

Mr. Calkin stated that he will bring those financials to next month's meeting. He will make the comparison with public hospitals nationally and will include some trending as well.

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Director Greenspan stated that it is possible to put a local market number to this as well.

Mr. Calkin stated that he will also get the information about hospitals in the Chicago area.

Chairman Carvalho stated that the Committee would be looking for this type of information on a monthly basis, and that the members should let Mr. Calkin know if he is going in the right direction with the information he is providing.

Director O'Donnell inquired as to why the patient fee revenue is down so much since MedAssets will be improving the revenue cycle.

Mr. Calkin replied that the \$310 million projected for 2008 will probably come in at \$270 million, because of the reduction in Medicaid patients and the increase in self-pay. The Bureau added \$20 million to the projection due to the MedAssets project that is ongoing.

Mr. Small noted that this is a preliminary snapshot; almost every item, except for IGT and BIPA, is preliminary and has a number of variables to it.

Chairman Carvalho added that the Board would soon need to see multi-year projections. He asked whether BIPA and IGT would continue to drop.

Mr. Small responded that he expected that they would continue to drop.

Chairman Carvalho noted that following contract negotiations it should be expected that overtime will drop after a certain amount of time, as increased wages allows positions to be filled and overtime to be reduced. He urged that management stay on top of this, inasmuch as wringing overtime out of the system is often difficult.

Chairman Carvalho cautioned that many of the performance indicators are based on medical coding data whose accuracy may be suspect, since the System has been chronically understaffed in this area. He added that inter-facility and service area financial comparisons are also difficult, since the Medicaid revenues per procedure do not vary according to diagnosis code or facility. He suggested that Mr. Calkin drop a lot of footnotes on these data.

Mr. Calkin agreed to footnote the data as noted.

Budget Update

(See Attachment #2.)

Ms. Jarese Wilson, Director of the Cook County Department of Budget and Management, presented a brief overview of how the budget process operates.

Chairman Carvalho inquired whether the System's FY09 budget is not already under-funded by \$55 million, given projected cost increases and revenue decreases.

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Ms. Wilson replied in the affirmative, and stated that this is why there is an opportunity to work together to get at least a 90% number in place going into 2009 as the System Board is finalizing multi-year budgets for the future.

Chairman Carvalho inquired whether the Committee was expected to cut the budget by \$35 million to bring it to last year's appropriation.

Ms. Wilson replied that she would work with the Directors to get the budget in balance, and that the Finance Director, Mr. Calkin, Mr. Small, the County's Chief Financial Officer Donna Dunnings, and she can work together. Once a decision is made together, the number will be the President's recommendation to the Commissioners and then at that time a debate will happen.

Director O'Donnell inquired as to the deadline for the Board to submit to the President.

Ms. Wilson replied that August 19 and August 20 are slated for the Bureau hearing.

Mr. Small stated that before this time, the Board and management need to meet to determine the budget.

Ms. Wilson stated that she would like to have an agreed-upon number by the first or second week in September.

Chairman Carvalho stated that this deadline presents a dilemma, given that there will only be time for two meetings before then, and the System just acquired its interim Chief Financial Officer three weeks ago and has yet to acquire an interim Chief Executive Officer. Furthermore, a budget reflects strategic priorities, and the System is just beginning to establish what its priorities are.

Chairman Carvalho inquired as to how much of the 2007 Budget cuts were restored in 2008.

Ms. Wilson replied that all but approximately \$12 million were restored.

Chairman Carvalho stated that a status quo budget would prevent the System from competing for necessary funds with other County entities that might wish to make claim on the new County resources from the sales tax increase. He further stated that restoring some of the programs that directly affect patients should be a priority.

Director O'Donnell noted that the 2009 budget is based on the 2008 appropriations, not actual expenditures.

Chairman Carvalho requested that a menu be created of the programs that have been cut for potential restorations.

Director O'Donnell inquired as to which 2007 cuts were restored in fiscal year 2008.

Mr. Small replied that zero were restored. He believed that 2008 will look a lot like 2007 in terms of services performed and expenditures and revenues generated. He stated that management would be happy to bring recommendations on adjustments from 2008 to 2009, including what the priority programs would be, and which programs were cut out.

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Chairman Carvalho emphasized that there are certain functions that must be in the budget, including a corporate compliance function and an internal audit function.

Contract and Procurement Approvals*

*Additional information pertaining to these items is included in Attachment #3.

PERMISSION TO ADVERTISE – APPROVED

Environmental health inspection management system and integrated web-based document management system; and
Civil engineering and other engineering consultant services.

REQUEST TO REBID – APPROVED

Paper (recycled, processed and chlorine-free);
Blood bank reagents;
On-site and telephonic language interpretation services; and
BD Directigen EZ RSV Test Kits.

BID AWARD RECOMMENDATIONS – APPROVED AS AMENDED

Maintenance, testing and repair of fire alarm system and Honeywell HVAC and security system, to:

Divane Electric Company	\$211,985.00
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Certified Nurse Anesthetist (CRNA) staffing services, to:

Medical Staffing Network d/b/a Saber Salisbury Group	\$144,000.00
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Plumbing supplies (pipe, clevis hangers, friction clamps), to:

Johnson Pipe & Supply Co.	\$126,624.89
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Installation of owners insulation, to:

Early Insulation, Inc.	\$45,400.00
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Stretchers (big wheel transport, Stryker Model 1015), to:

Northwestern Pharmaceutical Supply Corporation	\$70,470.00
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Exterminating and pest control services, to:

Rose Pest	\$67,200.00
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Semi-porous pillows, to:

Progressive Industries (base bid)	\$125,236.80
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Reagents and equipment, to:		
Beckman Coulter, Inc.		\$255,288.00
Reagents for samples of HIV and Leukemia, to:		
Beckman Coulter, Inc.		\$1,518,689.00
Shredding services, to:		
Acme Document Destruction Company		\$22,176.00
Diagnostic catheters with pre-curved design, to:		
Pro Medical Equipment and Supplies, Inc.		\$64,350.00
Transcription Services		
M3 Medical Management Services		\$1,063,000.00
Core Biopsy Needles		
Bioelectronic Engineering and Medical Supplies (B.E.A.M.S.)		\$17,860.00

PROPOSED CONTRACTS – APPROVED AS AMENDED

William L. Riles, M.D.	\$45,980.00 (based upon unit price of \$104.50/hr.)
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To provide gastroenterology, endoscopy and consulting services.

Parata Systems, LLC	\$983,955.00
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For purchase of equipment and software upgrades, with trade-in of obsolete equipment and five year maintenance agreement for the existing equipment, the software and equipment upgrades for the two (2) Pharmacy 2000 workflow management systems with 24 workstations and the 4 Autoscript robotic prescription delivery systems owned by Stroger Hospital and Fantus Health

<u>Beckman Coulter, Inc.</u>	<u>\$255,288.00</u>
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To provide reagents and equipment

<u>Beckman Coulter, Inc.</u>	<u>\$1,518,689.00</u>
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To provide reagents for samples of HIV and Leukemia

APPROVAL OF PAYMENT - WITHDRAWN

Respiratory Health Association of Metropolitan Chicago	\$746,263.00
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Director Muñoz, seconded by Director O'Donnell, moved to approve the Contract and Procurement Approvals.

Director Golden inquired as to the MBE/MWE requirements and processes.

Chairman Carvalho and Mr. Small presented an overview of this process.

Leslie Duffy, Director of Procurement of the Health System, introduced Carmen Triche-Colvin, Cook County Purchasing Agent, who presented an overview of requests to rebid and the circumstances that led to these requests to rebid.

Chairman Carvalho stated that it is important to get the contracts bid correctly to begin with, so that you do not have a "boomerang" effect, whereby you have to extend emergency purchases and contracts at less than favorable circumstances.

Additional information was requested and received regarding the Contract and Procurement Approvals items. (See Attachment #3.)

Chairman Carvalho stated that Director Greenspan, before he had to leave, left several comments. First, he would, in the future, like to see a cost per unit comparison to the previous contract and he wanted to make sure that it was noted whether it was a competitive bid. (Chairman Carvalho noted that the backup would answer this question.) Additionally, Director Greenspan asked why the Board is seeing items of \$17,000.00 or \$20,000.00. (Chairman Carvalho stated that is because the current ordinance has it that way; the Board ought to consider whether going forward we would like to change that.)

Director Golden stated that the length of the contract should always be included.

Mr. Small stated the errata, which included the following:

Under Bid Award Recommendations, the item for reagents and equipment in the amount of \$255,288.00; and the item for reagents for samples of HIV and Leukemia in the amount of \$1,518,689.00 should be listed in the Proposed Contracts section, as they are both requests to enter into contracts with Beckman Coulter, Inc. for sole source supplies.

The Approval of Payment to Respiratory Health Association of Metropolitan Chicago in the amount of \$746,263.00 is being WITHDRAWN.

Director Muñoz, seconded by Director O'Donnell, moved to amend the motion to reflect the errata as stated by Mr. Small. THE MOTION CARRIED UNANIMOUSLY.

On the motion to approve as amended, a voice vote was taken and THE MOTION CARRIED UNANIMOUSLY.

MedAssets Update

Mr. Small introduced Mr. Robert Wright, Ms. Gretchen Ryan, and Mr. Dan James of MedAssets, who gave a PowerPoint presentation to the Committee.

(See Attachment #4.)

Director O'Donnell inquired as to whether the functions are being staffed by MedAssets personnel or whether Bureau personnel are being utilized. Additionally, she asked whether the County would outsource these functions in three years.

Mr. Wright responded that there are many vacant positions; staff is not being displaced. MedAssets will re-immersion the staff in tools they have, and bring more tools to bear on the process.

Director Golden inquired how many full time employees this will affect, and whether there are executive sponsors for each of the areas.

Ms. Ryan replied that they have established a revenue cycle committee with executive oversight; the people responsible for that are Mr. Small, Mr. Wright, herself, Judy Pinello (head of IS) and, from the County, the County's Chief Information Officer and the County's Chief Financial Officer. Additionally, they are establishing a number of committees and worksites. There are not directors at every facility, but they are trying to get people around that level to work at every facility.

Director O'Donnell inquired whether the County at present has enough positions to accomplish the revenue collection.

Mr. Wright replied that there are enough positions, but that not enough of them are currently filled. They are augmenting this number with MedAssets staff, as well as resources from their minority-enterprise partners. He stated that he will come back to the Committee with exact numbers at a later date.

Director O'Donnell inquired whether there is a system that MedAssets or the County is going to put in place to make sure the appropriate data are collected.

Ms. Ryan replied that this information is already available in the clinical portion, but there is no pathway for it to be pulled out in the claims area. Now, MedAssets has to work with Information Technology to build this pathway.

Director Golden inquired whether we have implemented electronic medical records at Provident and Oak Forest Hospitals and whether this will be an item that needs to be added to the budget for 2009 so that there can be System-wide interface between Siemens and Cerner.

Mr. Wright replied that he was not sure. However, some of these issues are not technical issues; they are people and process issues.

Director Muñoz inquired whether, because the Cerner system can handle from front to end, perhaps a hybridized system is not the correct way to go. Both the University of Illinois and Northwestern use a Cerner system.

Mr. Wright replied that when the admission/discharge functionality exists in a system other than the patient accounting enterprise, it is problematic.

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Chairman Carvalho inquired whether provisions have been made to handle the larger number of bill inquiries from patients that will occur if an increased number of bills are sent out.

Mr. Wright replied in the affirmative.

Director Golden inquired whether MedAssets is surveying patient satisfaction.

Mr. Wright replied in the negative; this is very important, but they are not there yet.

Director O'Donnell inquired as to what is the Bureau's Limit on Liability policy.

Mr. Small replied that this went through significant re-engineering this past year. He stated that he would be happy to provide this information to the Committee, including the sliding scale.

Director O'Donnell inquired as to whether the Limit on Liability policy has been cost-effective. Additionally, she inquired into its administrative costs and whether the revenue collected offset these costs.

Mr. Small offered to provide some estimate of that. From his perspective, by offering service with a smaller staff, shortcuts were taken and the overwhelming majority of the patients in the self-pay category were defaulted to 100% discount without any effort to verify their eligibility; eligibility was well-known to be merely a declaratory process.

Chairman Carvalho stated that this existing policy may need to be revisited.

Director O'Donnell inquired as to how MedAssets will interact with other vendors, and what other vendors are responsible for.

Mr. Small replied that MedAssets will be reviewing this and make recommendations as to vendor responsibilities to the Revenue Cycle Committee. Some contracts may be cancelled or renegotiated.

Proposed Monthly Close Schedule

(See Attachment #5.)
Deferred.

Update on Procurement Policy

(See Attachment #6 – no pre-distributed materials for this item.)
Deferred.

Cost Report Update

(See Attachment #7.)
Deferred.

Dash Boards

(See Attachment #8.)
Deferred.

Information Systems Update

(See Attachment #9 - no pre-distributed materials for this item.)
Deferred.

Discussion of the following:
Interim Chief Financial Officer for Stroger Hospital
Permanent Chief Financial Officer for Stroger Hospital

(See Attachment #10 – no pre-distributed materials for this item.)
Deferred.

Chairman Carvalho set the next meeting for August 18, 2008 at 10:00 A.M.

Adjournment

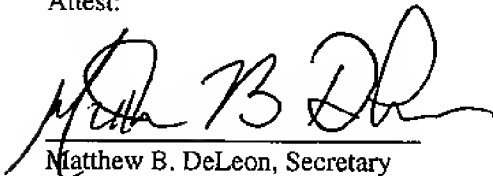
Director Muñoz, seconded by Director O'Donnell, moved to adjourn. THE MOTION
CARRIED UNANIMOUSLY AND THE MEETING WAS ADJOURNED.

Respectfully submitted,
Finance Committee of the
Board of Directors of the
Cook County Health and Hospitals System



Mr. David Carvalho, Chairman

Attest:


Matthew B. DeLeon, Secretary

Attachment 1

Cook County Health and Hospitals System

Income Statement for the Six Months Ended
May 31, 2008

As of July 30, 2008

Summary

The financial results of operations through the first six months of the fiscal year continue to be more favorable than planned in the original budget. The favorable performance is due to the lower than expected expenses.

Expenses for all three of the hub facilities on a year to date basis are 11.7% below the budget for expenses. This favorable level of expenses is somewhat offset by a short fall in patient fee revenue of 15.8% and a decline in the Inter-Governmental Transfer from the State of Illinois. The decline in the IGT is expected to be a total of \$15,000,000 for the fiscal year and the May income statement reflects one half of that decline.

Operating Revenue

The System continues to try to improve the level of collections from patient fee revenue. The System has engaged a revenue cycle vendor to engage in this process. The revenue cycle vendor has begun its work in June and expects to provide an over-all plan for improvement early in its engagement.

The present collection rates suggest that the System will be approximately \$41,000,000 below the Budget by the end of the fiscal year. The primary reason for the decline in expected patient fee revenue through the first portion of the year has been the increase in self pay patients and the decline in Medicaid patients. The volume of services is above the budget for most types of service. The payer mix estimates for June indicate that the decline in Medicaid and growth in self pay are beginning to return to more favorable levels.

Operating Expenses

The year to date level of expenses at all three hub facilities is below the approved budget as of the end of May. The System expenses for Supplies, Purchased Services, and Utilities are significantly below the Budget. Salaries and Wages are also below the budget by a smaller margin. Estimates for System are being used to try to present an accurate comparison to the budget. The System is able through the payroll system to provide accurate measurements of expense performance. There is an on-going effort to improve the accuracy of the estimates for the balance of the expenses of the System.

Year to Date Expenses per Adjusted Patient Day

A comparison of expenses per unit of service at each of the three hub facilities is as follows:

Category	Stroger	Oak Forest	Provident
Salaries and Wages	1,832.10	1,850.95	1,894.24
Benefits	701.53	736.61	712.97
Supplies	415.38	303.17	329.54
Purchased Services	380.96	245.91	418.89
Depreciation	207.35	136.79	107.17
Utilities	54.02	67.18	48.30
County services	16.05	16.48	80.85
Total	3,607.39	3,357.09	3,591.96

Non Operating Revenue

Non Operating Revenue is reported on a cash basis. The information is obtained from the County Comptroller's office. At the end of May Non Operating Revenue was below the budget by 14.2% or \$37,998,836. It is expected that the collections of taxes will improve by the end of the fiscal year.

Cook County Bureau of Health
Fiscal 2008 - Statistics

	December	January	February	March	April	May	YTD Total	YTD Budget	YTD Variance	%% Variance
<u>J.H. Stroger Hospital</u>										
Admissions	1822	1911	1824	2006	2017	2040	11620	11601	19	0.2%
Patient days	9872	10208	9381	9679	9525	10045	58710	56844	1866	3.3%
Case Mix Index	1.2654	1.2649	1.2191	1.1679	1.2077	1.295	1.2367	n/a		
Average Length of Stay	5.1	5.2	5.4	5.2	5.1	5	5.2	4.9	0.3	5.4%
Emergency Room Visits	10160	11208	10332	11610	10191	10505	64006	64672	-666	-1.0%
<u>Provident Hospital</u>										
Admissions	408	452	446	441	397	404	2546	2731	-185	-6.8%
Patient days	1594	1819	1710	1801	1559	1715	10198	10366	-168	-1.6%
Case Mix Index	1.041	1.0925	0.9475	1.0270	1.0651	0.9908	1.0273	n/a		
Average Length of Stay	3.9	4	3.9	3.9	4	4	4.0	3.8	0.2	3.9%
Emergency Room Visits	3042	3287	3231	3849	3299	3400	19908	21781	-1873	-8.6%
<u>Oak Forest Hospital</u>										
Admissions	202	230	213	258	221	256	1380	1182	198	16.8%
Patient days	2055	2141	2106	2433	2007	2285	13027	10225	2802	27.4%
Case Mix Index	1.0135	0.8944	0.9359	0.9479	0.9524	0.9636	0.9513	n/a		
Average Length of Stay - Acute	6.8	6.3	6.9	5.6	4.6	6.3	6.1	7.9	-1.8	-23.0%
Average Length of Stay - Rehab	14.4	12.6	18	16.2	15.5	14.7	15.2	16.2	-1.0	-6.0%
Emergency Room Visits	2080	2370	2292	2540	2324	2226	13832	14506	-674	-4.6%
<u>ACHN - Clinics</u>										
<u>Fantus/Stroger Campus</u>										
Fantus Primary	9489	10809	13880	11267	11651	10791	67887	77342	-9455	-12.2%
Stroger Specialty	14863	18069	15682	17078	18133	18165	101990	102223	-233	-0.2%
Ambulatory Screening	3960	4491	4239	4160	5164	4596	26610	27313	-703	-2.6%
<u>West Cluster</u>										
Prieto	1494	1615	1622	1836	1803	1971	10341	12513	-2172	-17.4%
Austin	1311	1361	1179	1310	1179	1766	8106	7962	145	1.8%
Logan Square	802	1137	1036	1202	1250	1153	6580	5832	748	12.8%
Cicero	954	1226	1041	1060	906	1055	6242	5988	254	4.2%
Vista	1007	1148	1046	1085	1123	893	6302	6461	-159	-2.5%
Child Advocacy Center	83	86	64	82	102	84	501	475	26	5.5%
<u>South Cluster</u>										
Woodlawn Adult Clinic	701	783	818	608	925	612	4447	4852	-405	-8.3%
Near South	1102	974	933	1044	1595	1303	6951	7553	-602	-8.0%
Engelwood	1304	1327	1165	1272	1435	1186	7689	8179	-490	-6.0%
Sengstack	1466	1560	1850	2163	2249	1959	11247	8620	2627	30.5%
Southside Pediatrics	120	118	161	195	171	173	936	904	33	3.6%
Southside OB	101	250	300	426	390	347	1814	1767	48	2.7%
<u>South Suburban Cluster</u>										
Cottage Grove	486	593	426	492	538	536	3071	2872	200	6.9%
Lincoln Robbins Clinic	395	303	690	663	760	775	3586	2714	873	32.2%
Woodie Winston	332	350	468	468	486	367	2481	2733	-252	-9.2%
Oak Forest Specialty Clinics	1429	1613	1415	2272	1623	1528	9880	9845	35	0.4%
<u>School Based Clinics</u>										
Morton East	74	91	107	103	92	83	550	442	109	24.6%

Statistical Report MAY YTD

Total ACHN Visits	41473	47912	48122	48786	51575	49343	287211	296586	-9375	-3.2%
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Cook County Health Facilities Fund of Illinois
Statement of Revenues and Expenses vs. Budget - Modified Accrual Basis
For Six Months Ending May 31, 2008

John H. Stroger, Jr., Hospital of Cook County

	Total for Six Months Ending May 31, 2008	BUDGET	Difference Favorable (Unfavorable)	Difference as % of Budget
<u>Operating revenue</u>				
Patient Service Revenue	\$ 89,738,811	\$ 107,513,430	\$ (17,774,619)	-16.5%
Inter-Governmental Transfers (IGT)	43,614,824	48,909,407	(5,294,584)	-10.8%
Total Patient Service Revenue	133,353,635	156,422,837	(23,069,202)	-14.7%
Other revenue	3,321,480	1,593,000	1,728,480	108.5%
Total operating revenue	136,675,114	158,015,837	(21,340,723)	-13.5%
<u>Operating expenses</u>				
Salaries and wages	172,267,397	177,970,343	5,702,946	3.2%
Employee benefits	65,449,376	66,987,005	1,537,630	2.3%
Supplies	39,068,424	56,663,927	17,595,503	31.1%
Purchased services, rental and other	35,822,783	51,671,793	15,849,010	30.7%
Depreciation*	19,497,141	19,497,141	0	0.0%
Utilities	5,078,740	7,665,536	2,586,796	33.7%
Services contributed by other County offices	1,509,784	1,509,784	0	0.0%
Total operating expenses	338,693,645	381,965,530	43,271,885	11.3%
Operating Loss	(202,018,530)	(223,949,693)	21,931,162	-9.8%
<u>Nonoperating revenue (expense)</u>				
Property taxes	51,646,483	51,914,750	(268,268)	-0.5%
Sales taxes	39,994,937	49,875,469	(9,880,532)	-19.8%
Cigarette taxes	37,477,993	54,969,500	(17,491,507)	-31.8%
Interest income	70,777	-	70,777	0.0%
Retirement plan contribution	35,130,314	35,130,314	(0)	0.0%
Working cash revenue	-	-	-	0.0%
Services contributed by other County Offices	1,509,784	1,509,784	(0)	0.0%
Total nonoperating revenue	165,830,288	193,399,817	(27,569,530)	-14.3%
Income (Loss) before other revenue, expenses, gains, losses and transfers	(36,188,243)	(30,549,875)	(5,638,367)	18.5%
Income (Loss) on disposal of fixed assets	-	-	-	0.0%
Capital Contributions	-	-	-	0.0%
Change in net assets	\$ (36,188,243)	\$ (30,549,875)	\$ (5,638,367)	18.5%

Cook County Health Facilities Fund of Illinois
Statement of Revenues and Expenses vs. Budget - Modified Accrual Basis
For Six Months Ending May 31, 2008

Oak Forest Hospital of Cook County

	Total for Six Months Ending May 31, 2008	BUDGET	Difference Favorable (Unfavorable)	Difference as % of Budget
<u>Operating revenue</u>				
Patient Service Revenue	\$ 15,721,123	\$ 16,225,146	\$ (504,023)	-3.1%
Inter-Governmental Transfers (IGT)	10,035,436.80	11,253,680	(1,218,243)	-10.8%
Total Patient Service Revenue	25,756,560	27,478,826	(1,722,266)	-6.3%
Other revenue	114,055	81,337	32,719	40.2%
Total operating revenue	25,870,615	27,560,163	(1,689,548)	-6.1%
<u>Operating expenses</u>				
Salaries and wages	30,758,497	33,171,746	2,413,248	7.3%
Employee benefits	12,833,844	13,265,815	431,972	3.3%
Supplies	5,481,661	8,526,467	3,044,806	35.7%
Purchased services, rental and other	4,446,324	10,851,858	6,405,533	59.0%
Depreciation	2,473,242	2,473,242	(0)	0.0%
Utilities	1,214,768	1,797,379	582,611	32.4%
Services contributed by other County offices	297,926	297,926	-	0.0%
Total operating expenses	57,506,262	70,384,432	12,878,170	18.3%
Operating Loss	(31,635,647)	(42,824,269)	11,188,622	-26.1%
<u>Nonoperating revenue (expense)</u>				
Property taxes	8,737,504	8,687,112	50,392	0.6%
Sales taxes	6,419,273	7,915,478	(1,496,205)	-18.9%
Cigarette taxes	6,015,298	8,723,925	(2,708,627)	-31.0%
Interest income	16,531	-	16,531	0.0%
Retirement plan contribution	7,328,073	7,328,073	(0)	0.0%
Working cash revenue	-	-	-	0.0%
Services contributed by other County Offices	297,926	297,926	-	0.0%
Total nonoperating revenue	28,814,604	32,952,513	(4,137,909)	-12.6%
Income (Loss) before other revenue, expenses, gains, losses and transfers	(2,821,043)	(9,871,756)	7,050,713	-71.4%
Income (Loss) on disposal of fixed assets	-	-	-	0.0%
Capital Contributions	-	-	-	0.0%
Change in net assets	\$ (2,821,043)	\$ (9,871,756)	\$ 7,050,713	-71.4%

Cook County Health Facilities Fund of Illinois
Statement of Revenues and Expenses vs. Budget - Modified Accrual Basis
For Six Months Ending May 31, 2008

Provident Hospital of Cook County

	Total for Six Months Ending May 31, 2008	BUDGET	Difference Favorable (Unfavorable)	Difference as % of Budget
<u>Operating revenue</u>				
Patient Service Revenue	\$ 15,622,674	\$ 20,012,367	\$ (4,389,693)	-21.9%
Inter-Governmental Transfers (IGT)	8,148,959	9,138,195	(989,236)	-10.8%
Total Patient Service Revenue	23,771,633	29,150,562	(5,378,929)	-18.5%
Other revenue	118,019	100,000	18,019	18.0%
Total operating revenue	23,889,652	29,250,562	(5,360,909)	-18.3%
<u>Operating expenses</u>				
Salaries and wages	31,509,999	33,356,514	1,846,515	5.5%
Employee benefits	12,063,737	12,394,264	330,527	2.7%
Supplies	5,661,302	8,571,421	2,910,119	34.0%
Purchased services, rental and other	7,196,258	11,746,854	4,550,596	38.7%
Depreciation	1,841,153	1,841,153	0	0.0%
Utilities	829,764	1,116,740	286,976	25.7%
Services contributed by other County offices	1,389,024	1,389,024	(1)	0.0%
Total operating expenses	60,491,238	70,415,971	9,924,733	14.1%
Operating Loss	(36,601,586)	(41,165,409)	4,563,823	-11.1%
<u>Nonoperating revenue (expense)</u>				
Property taxes	11,307,038	11,592,201	(285,163)	-2.5%
Sales taxes	8,335,534	10,562,522	(2,226,988)	-21.1%
Cigarette taxes	7,810,965	11,641,325	(3,830,360)	-32.9%
Interest income	51,113	-	51,113	0.0%
Retirement plan contribution	6,423,448	6,423,448	(0)	0.0%
Working cash revenue	-	-	-	0.0%
Services contributed by other County Offices	1,389,024	1,389,024	1	0.0%
Total nonoperating revenue	35,317,121	41,608,519	(6,291,398)	-15.1%
Income (Loss) before other revenue, expenses, gains, losses and transfers	(1,284,464)	443,110	(1,727,574)	-389.9%
Income (Loss) on disposal of fixed assets	-	-	-	0.0%
Capital Contributions	-	-	-	0.0%
Change in net assets	\$ (1,284,464)	\$ 443,110	\$ (1,727,574)	-389.9%

Cook County Health Facilities Fund of Illinois
Statement of Revenues and Expenses vs. Budget - Modified Accrual Basis
For Six Months Ending May 31, 2008

CONSOLIDATED

	Total for Six Months Ending May 31, 2008	BUDGET	Difference Favorable (Unfavorable)	Difference as % of Budget
<u>Operating revenue</u>				
Patient Service Revenue	\$ 121,082,608	\$ 143,750,943	\$ (22,668,335)	-15.8%
Inter-Governmental Transfers (IGT)	61,799,220	69,301,282	(7,502,063)	-10.8%
Total Patient Service Revenue	182,881,828	213,052,225	(30,170,398)	-14.2%
Other revenue	3,553,554	1,774,337	1,779,218	100.3%
Total operating revenue	186,435,382	214,826,562	(28,391,180)	-13.2%
<u>Operating expenses</u>				
Salaries and wages	234,535,893	244,498,603	9,962,710	4.1%
Employee benefits	90,346,957	92,647,085	2,300,128	2.5%
Supplies	50,211,387	73,761,815	23,550,428	31.9%
Purchased services, rental and other	47,465,366	74,270,505	26,805,140	36.1%
Depreciation	23,811,536	23,811,536	0	0.0%
Utilities	7,123,273	10,579,655	3,456,382	32.7%
Services contributed by other County offices	3,196,734	3,196,733	(0)	0.0%
Total operating expenses	456,691,145	522,765,932	66,074,788	12.6%
Operating Loss	(270,255,763)	(307,939,371)	37,683,608	-12.2%
<u>Nonoperating revenue (expense)</u>				
Property taxes	71,691,024	72,194,063	(503,038)	-0.7%
Sales taxes	54,749,744	68,353,468	(13,603,725)	-19.9%
Cigarette taxes	51,304,256	75,334,750	(24,030,494)	-31.9%
Interest income	138,421	-	138,421	0.0%
Retirement plan contribution	48,881,834	48,881,835	(1)	0.0%
Working cash revenue	-	-	-	0.0%
Services contributed by other County Offices	3,196,734	3,196,733	0	0.0%
Total nonoperating revenue	229,962,013	267,960,849	(37,998,836)	-14.2%
Income (Loss) before other revenue, expenses, gains, losses and transfers	(40,293,750)	(39,978,522)	(315,228)	0.8%
Income (Loss) on disposal of fixed assets	-	-	-	0.0%
Capital Contributions	-	-	-	0.0%
Change in net assets	\$ (40,293,750)	\$ (39,978,522)	\$ (315,228)	0.8%

Combining Statement of Revenues, Expenses,
and Changes in Net Assets of Operating Accounts - Modified Accrual Basis
For Six Months Ending May 31, 2008

COMBINED

	John H. Stroger, Jr Hospital	Oak Forest Hospital	Provident Hospital	Total
<u>Operating revenue</u>				
Patient Service Revenue	\$ 89,738,811	\$ 15,721,123	\$ 15,522,674	\$ 121,082,608
Inter-Governmental Transfers (IGT)	43,614,824	10,035,437	8,148,958.92	61,799,220
Total Patient Service Revenue	133,353,635	25,756,560	23,771,633	182,881,828
Other revenue	3,321,480	114,055	118,019.46	3,553,554
Total operating revenue	136,675,114	25,870,615	23,889,652	186,435,382
<u>Operating expenses</u>				
Salaries and wages	172,267,397	30,758,497	31,509,999	234,535,893
Employee benefits	65,449,376	12,833,844	12,063,737	90,346,957
Supplies	39,068,424	5,481,661	5,661,302	50,211,387
Purchased services, rental and other	35,822,783	4,446,324	7,196,258	47,465,366
Depreciation	19,497,141	2,473,242	1,841,153	23,811,536
Utilities	5,078,740	1,214,768	829,764	7,123,273
Services contributed by other County offices	1,509,784	297,926	1,389,024	3,196,734
Total operating expenses	338,693,645	57,506,262	60,491,238	456,691,145
Operating Loss	(202,018,530)	(31,635,647)	(36,601,586)	(270,255,763)
<u>Nonoperating revenue (expense)</u>				
Property taxes	51,646,483	8,737,504	11,307,038	71,691,024
Sales taxes	39,994,937	6,419,273	8,335,534	54,749,744
Cigarette taxes	37,477,993	6,015,298	7,810,965	51,304,256
Interest income	70,777	16,531	51,113	138,421
Retirement plan contribution	35,130,314	7,328,073	6,423,448	48,881,834
Working cash revenue	-	-	-	-
Services contributed by other County offices	1,509,784	297,926	1,389,024	3,196,734
Total nonoperating revenue	165,830,288	28,814,604	35,317,121	229,962,013
Income (Loss) before other revenue, expenses, gains, losses and transfers	(36,188,243)	(2,821,043)	(1,284,464)	(40,293,750)
Income (Loss) on disposal of fixed assets	-	-	-	-
Capital contributions	-	-	-	-
Change in net assets	\$ (36,188,243)	\$ (2,821,043)	\$ (1,284,464)	\$ (40,293,750)

Attachment 2

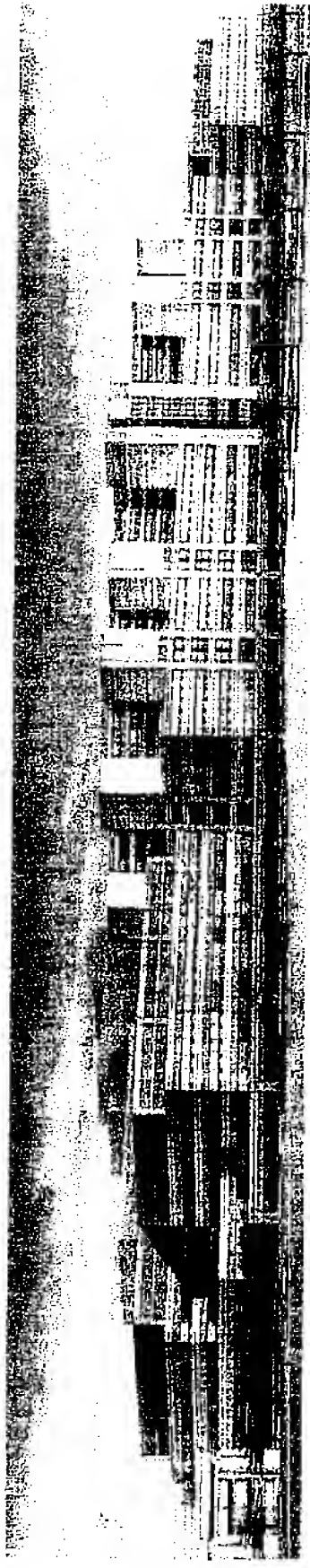
COOK COUNTY BUDGET CALENDAR*

DECEMBER	The Annual Appropriation Bill is implemented on December 1, the beginning of the County's Fiscal Year.
JANUARY & FEBRUARY	County Departments review the Appropriation Bill to determine progress toward goals and objectives and identify what adjustments are necessary to improve effectiveness and performance.
MARCH	Expenditures for various programs are reviewed to evaluate cost for levels of service and resource allocation.
APRIL & MAY	Departments review performance and complete the first set of internal analyses to determine the next year's budget requirements.
JUNE	Budget request materials are sent to departments with the Fiscal Policy of the President addressing matters of performance, expenditure control and plans for the next budget year. The departments specifically summarize issues, identify appropriate funding and justify staffing requests. Upon approval of the Chairman of Finance, a Transfer of Funds meeting is conducted to consider department requests to transfer funds between accounts to compensate for unanticipated expenditures.
JULY & AUGUST	Budget requests are submitted from all departments to the Department of Budget and Management Services where budget review procedures are implemented for each County program and each budget request is analyzed.
AUGUST	Budget requests are reviewed by the Chief Financial Officer and staff to assure compliance with instructions, procedures and policies in preparation for executive budget hearings.
SEPTEMBER & OCTOBER	The President conducts executive budget hearings with departments as required. Appropriation requests are reviewed to assure that matters relating to the County's current and future missions and mandates are addressed. During this process, the department may discuss any problems and clarify areas of fiscal concern. The President's Budget Recommendation is submitted to the Committee on Finance of Cook County who may question County executives and others regarding the appropriateness and fiscal impact of each department request.
NOVEMBER & DECEMBER	The proposed budget is made available for public review at various locations throughout the County. Public hearings are conducted during which the Committee on Finance considers testimony from service providers, program staff, and the general public. After the hearings have been completed, and any amendments inserted, the Board of Commissioners approves and adopts the Appropriation Bill, which authorizes funding and staffing levels for each department.

* All dates are contingent upon the presentation date and passage of the Annual Appropriation Bill.

COOK COUNTY HEALTH & HOSPITAL SYSTEM

FISCAL YEAR 2009 BUDGET REQUEST



- 1. 2009 Goals and Objectives**
- 2. Placeholder**
- 3. Multi-Year Strategic And Financing Plan within 180 days**

Cook County Health and Hospitals System
Preliminary FY2008 and FY2009 Key Financial Projections
(\$ millions)

	FY2008	FY2009
Appropriation	\$836.3	\$836.3
Projected Operating Expenditures	\$836.3	\$871.4
Sources of Funds:		
Patient Fee Revenues	\$310.9	\$290.9
"Supplemental" Payments:		
"BIPA" & IGT	\$138.6	\$217.8
Medicaid DSH	\$0.0	\$86.5
Total Operating Revenues	\$449.5	\$508.7
Tax Subsidy and misc.	\$431.1	\$431.1
Total "Sources":	\$880.6	\$939.8

Notes and Sources:

(1.) FY2008 figures are used above as "placeholder" figures for FY2009 for Appropriation, Expenditures, Patient Fee Revenues and Tax Subsidy; Note that no allowances are made for increased costs due to price increases for market goods and services, due to scheduled contract escalations, or for additional expenses that may derive from new collective bargaining agreements;

(2.) Appropriation figures include "special purpose funds"; they exclude "Capital" appropriations and Cook County budgeted grant programs;

(3.) Figures for patient fee revenues, appropriations, and tax subsidy are taken from Cook County FY2008 published budget documents; Patient revenue figures and tax subsidy amounts are (3.) Figures for patient revenues, appropriations, and tax subsidy are taken from the "Revenue Estimates" volume of the Cook County FY2008 budget at the "Health Fund" Table 28, p.65.

(4.) "DSH" revenues for FY2009 are estimated, and are predicated upon federal (CMS) approval of an Illinois "SPA" re DSH;

MONTHLY OPERATING REVIEW

- 1. Done for each Business Unit**
- 2. Business Unit COO, CFO and Directors present**
- 3. System COO, CFO and Budget Directors present**
- 4. Compare Budget to Actual performance**
- 5. Variances explained and correction plan outline**

MONTHLY OPERATING REVIEW (cont'd)

- 6. Clinical indicators reviewed**
- 7. Satisfaction indicators reviewed**
- 8. Productivity indicators reviewed**
- 9. Capital and Contracts reviewed**

Attachment 3

Back-up information for Item #3 – Contract and Procurement Approvals

Finance Committee Meeting of 8/4/08

Permission to Advertise

Request authorization to bid environmental health inspection management system and integrated web-based, document management system. Contract period: 9/1/2008 to 11/30/2009.

Request authorization to bid to provide civil engineering and other engineering consultant services. Contract period: 9/1/2008 to 11/30/2009.

Request to Rebid

Request to rebid paper (recycled, processed and chlorine-free). Awarded bidder did not meet MBE/WBE guidelines.

Request to rebid blood bank reagents. Bioelectronic Engineering and Medical Supplies (B.E.A.M.S.) did not meet MBE/WBE guidelines.

Request to rebid on-site and telephonic language interpretation services. Worldwide Interpreters, Inc. did not meet specifications and Language Line Services did not meet MBE/WBE guidelines.

Request to rebid BD Directigen EZ RSV Test Kits. Fisher Scientific Company, LLC did not meet MBE/WBE guidelines.

Bid Award Recommendations

Maintenance, testing and repair of fire alarm system and Honeywell HVAC and security system, to: Divane Electric Company	\$211,985.00
Certified Nurse Anesthetist (CRNA) staffing services, to: Medical Staffing Network d/b/a Saber Salisbury Group	\$144,000.00
Plumbing supplies (pipe, clevis hangers, friction clamps), to: Johnson Pipe & Supply Co.	\$126,624.89
Installation of owners insulation, to: Early Insulation, Inc.	\$45,400.00
Stretchers (big wheel transport, Stryker Model 1015), to: Northwestern Pharmaceutical Supply Corporation	\$70,470.00
Exterminating and pest control services, to: Rose Pest	\$67,200.00

Semi-porous pillows, to: Progressive Industries (base bid)	\$125,236.80
Reagents and equipment, to: Beckman Coulter, Inc.	\$255,288.00
Reagents for samples of HIV and Leukemia, to: Beckman Coulter, Inc.	\$1,518,689.00*
*Based on the monthly volume of \$42,185.80	
Shredding services, to: Acme Document Destruction Company	\$22,176.00
Diagnostic catheters with pre-curved design, to: Pro Medical Equipment and Supplies, Inc.	\$64,350.00
Transcription services, to: M3 Medical Management Services	\$1,063,000.00
Core biopsy needles, to: Bioelectronic Engineering and Medical Supplies (B.E.A.M.S.)	\$17,860.00

Proposed Contracts

William L. Riles, M.D.

Permission to enter into and execute an emergency contract with William L. Riles, M.D., Chicago, Illinois for gastroenterology, endoscopy and consulting services to cover clinical duties. A Request for Proposal (RFP) was issued and Dr. Riles met all of the requirements set forth in the RFP.

Estimated Fiscal Impact: \$45,980.00 (based upon unit price of \$104.50/hr.). Contract Period: August 18, 2008 through October 24, 2008.

Parata Systems, LLC

Permission to enter into a contract with Parata Systems, LLC to purchase equipment and software upgrades, with trade-in of obsolete equipment and five year maintenance agreement for the existing equipment, the software and equipment upgrades for the two (2) Pharmacy 2000 workflow management systems with 24 workstations and the 4 Autoscript robotic prescription delivery systems owned by Stroger Hospital and Fantus Health; one time capital equipment purchase. Estimated Fiscal Impact: \$983,955.00.

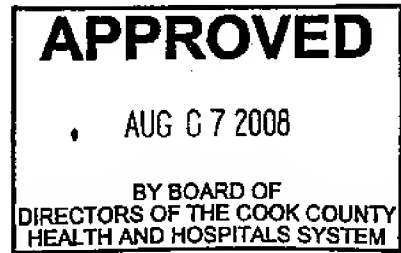
Approval of Payment

Request for payment for the Smoke Free Lung Health Programs authorized by the County Board 3/18/2008; payable to the Respiratory Health Association of Metropolitan Chicago in the amount of \$746,263.00.

1
Cook County Health and Hospitals System

Contract Item for Board Approval

Date: July 29, 2008
Sponsor: Sylvia Edwards, R.N., M.B.A.
Chief Operating Officer
Operating Unit: Oak Forest Hospital of Cook County



Description of Service:

This contract, 08-84-2043, is for the purchase of Specialty Paper for use in the Print Shop for various forms and publications.

Justification for this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service. Bren Products Co.'s non-recycled, recycled and recycled/processed chlorine-free was the lowest bidder meeting specifications.

The apparent low bidder, Lewis Paper, recycled, recycled/processed chlorine-free and non-recycled bid, did not meet specifications in that they bid a partial bid and not a complete bid as called for in the specifications.

In that Contract Compliance has advised that Bren Products, non-recycled, recycled and recycled/ processed chlorine-free bid were not responsive to the Minority and Women-Owned Business Ordinance, we respectfully request that it is in the best interest of Cook County that this transaction be cancelled and rebid.

Cost of the contract and terms:

This is a one year, requirements contract to commence upon award. The total anticipated cost of the contract is \$46,950.

Budget information: The cost for this contract will be provided for within the current operating budget for Oak Forest Hospital of Cook County, Account 355.

Signatures:

Sponsor

Sylvia Edwards 7/30/08

Operating Unit CFO

John Cookinham 7/30/08

CCHHS Director
of Purchasing

CCHHS COO

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

2

DATE July 29, 2008

Sponsor: Johnny Brown

Operating Unit Stroger Hospital

Description of Services

This contract is used for Reagents, Blood Bank Services

Justification for Rebid:

In that the Office of Contract Compliance has advised that Bioelectronic Engineering and Medical Supplies (BEAMS) Was not responsive to the Minority and Women Owned Business Ordinance

Base Bid Amount: \$103,477.00

Budget Information: The cost for this contract will be provided for within the current Operating budget for Stroger Hospital of Cook County

Signature:

Sponsor _____

Operating Unit CFO _____

CCHHS Director of Purchasing _____

CCHHS COO _____

APPROVED

AUG 07 2008

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

#3

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

DATE July 29, 2008

Sponsor: Johnny Brown

Operating Unit Stroger Hospital

Description of Services

This contract is used for On site and Telephonic Language Interpretation Services

Justification for Rebid:

In that the Office of Contract Compliance has advised that Worldwide Interpreters, Inc Was not responsive to the Minority and Women Owned Business Ordinance

Base Bid Amount: \$365,750.00

Budget Information: The cost for this contract will be provided for within the current Operating budget for Stroger and Oak Forest of Cook County

Signature:

Sponsor _____

Operating Unit CFO _____

CCHHS Director of Purchasing _____

CCHHS COO _____

APPROVED

AUG 07 2008

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

#4

DATE

July 29, 2008

Sponsor:

Johnny Brown

Operating Unit

Stroger Hospital

Description of
Services

This contract is used for BD Directigen EZ RSV
Provides rapid detection of respiratory virus antigen

Justification for
Rebid:

In that the Office of Contract Compliance has advised that
Fisher Scientific Company, LLC Was not responsive to the
Minority and Women Owned Business Ordinance

Base Bid Amount:

\$16,500.00

Budget Information:

The cost for this contract will be provided for within the current
Operating budget for Stroger Hospital of Cook County

Signature:

Sponsor

Operating Unit CFO

CCHHS Director of
Purchasing

CCHHS COO

APPROVED

AUG 07 2008

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

#5

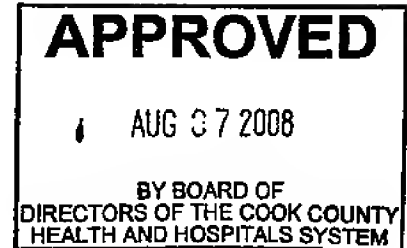
Cook County Health and Hospitals System

Contract Item for Board Approval

Date: July 29, 2008

Sponsor: Sylvia Edwards, R.N., M.B.A.
Chief Operating Officer

Operating Unit: Oak Forest Hospital of Cook County



Description of Service:

This contract, 08-53-179 Re-bid, is for the provision of Maintenance, Testing & Repair of the Fire Alarm System and the Honeywell HVAC and Security System.

Justification for this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Divane Brothers Electric Company was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract and terms:

This is a one year contract to commence upon approval. The total cost of the contract is \$211,985.00.

Budget information: The cost for this contract has been provided for within the current operating budget for Oak Forest Hospital of Cook County, Account 450.

Signatures:

Sponsor

Sylvia Edwards 7/30/08

Operating Unit CFO

Joe Coatsman 7/30/08

CCHHS Director
of Purchasing

CCHHS COO

#5

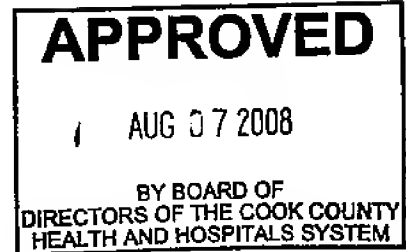
Cook County Health and Hospitals System

Contract Item for Board Approval

Date: July 29, 2008

Sponsor: Sylvia Edwards, R.N., M.B.A.
Chief Operating Officer

Operating Unit: Oak Forest Hospital of Cook County



Description of Service:

This contract, 08-72-51 Re-bid, is for the provision of Temporary Staffing of Certified Nurse Anesthetists (CRNA) Services to supplement anesthesia staff shortages.

Justification for this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service and Medical Staffing Network d/b/a Saber Salisbury Group was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract and terms:

This is a one year, requirements contract to commence upon award. The total anticipated cost of the contract is \$144,000.00.

Budget information: The cost for this contract will be provided for within the current operating budget for Oak Forest Hospital of Cook County, Account 260.

Signatures:

Sponsor

Sylvia Edwards 7/30/08

Operating Unit CFO

Joe Coskinhan

CCHHS Director
of Purchasing

CCHHS COO

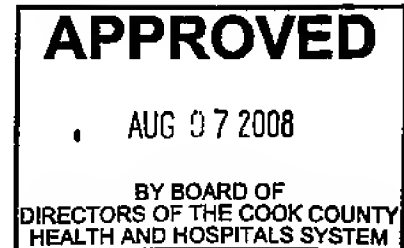
Cook County Health and Hospitals System

Contract Item for Board Approval

Date: July 29, 2008

Sponsor: Sylvia Edwards, R.N., M.B.A.
Chief Operating Officer

Operating Unit: Oak Forest Hospital of Cook County



Description of Service:

This contract, 08-72-185 is for the provision of Plumbing Supplies, Pipes, Clevis Hangers, Friction Clamps necessary for the performance of repairs and improvements.

Justification for this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Johnson Pipe & Supply Co. was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract and terms:

This is a one year, requirements contract to commence upon approval. The total cost of the contract is \$126,624.89.

Budget information: The cost for this contract has been provided for within the current operating budget for Oak Forest Hospital of Cook County, Account 333.

Signatures:

Sponsor

Sylvia Edwards 7/30/08

Operating Unit CFO

Joe Lubenkov 7/30/08

CCHHS Director
of Purchasing

CCHHS COO

#8

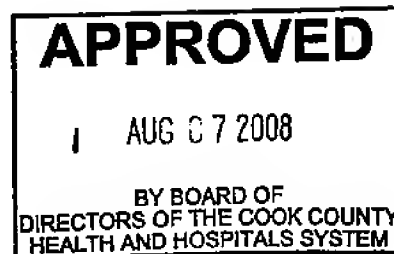
Cook County Health and Hospitals System

Contract Item for Board Approval

Date: July 29, 2008

Sponsor: Sylvia Edwards, R.N., M.B.A.
Chief Operating Officer

Operating Unit: Oak Forest Hospital of Cook County



Description of Service: This contract, 08-53-181 Re-bid, is for Installation of Owner's Insulation. This service provides material and labor for fiberglass insulation of pipes and duct work.

Justification for this contract: A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Early Insulation was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract and terms: This is a one year, requirements contract to commence upon award. The total cost of the contract is \$45,400.

Budget information: The cost for this contract has been provided for within the current operating budget for Oak Forest Hospital of Cook County, Account 450.

Signatures:

Sponsor

Sylvia Edwards 7/30/08

Operating Unit CFO

J. Labinski 7/30/08

CCHHS Director
of Purchasing

CCHHS COO

#9

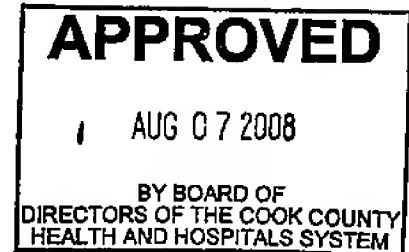
Cook County Health and Hospitals System

Contract Item for Board Approval

Date: July 29, 2008

Sponsor: Sylvia Edwards, R.N., M.B.A.
Chief Operating Officer

Operating Unit: Oak Forest Hospital of Cook County



Description of Service: This contract, 07-73-543, is for the purchase of Big Wheel Transport Stretchers.

Justification for this contract: A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Northwestern Pharmaceutical Supply Corporation was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract and terms: This is a One Time Purchase contract to commence upon award. The total cost of the contract is \$70,470.00.

Budget information: The cost for this contract has been provided for within the current operating budget for Oak Forest Hospital of Cook County, Capital Equipment Account 717-540.

Signatures:

Sponsor

Sylvia Edwards 7/30/08

Operating Unit CFO

John Cooksinnam 7/30/08

CCHHS Director
of Purchasing

CCHHS COO

#90
#10

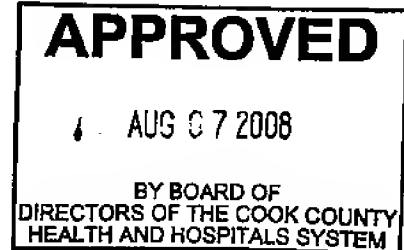
Cook County Health and Hospitals System

Contract Item for Board Approval

Date: July 29, 2008

Sponsor: Sylvia Edwards, R.N., M.B.A.
Chief Operating Officer

Operating Unit: Oak Forest Hospital of Cook County



Description of Service:

This contract, 08-53-2021, is for the provision of Exterminating & Pest Control Services.

Justification for this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Rose Pest Solutions was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract and terms:

This is a two year contract to commence 9/3/08 and end 9/2/10. The total cost of the contract is \$67,200.00.

Budget information: The cost for this contract has been provided for within the current operating budget for Oak Forest Hospital of Cook County, Account 235.

Signatures:

Sponsor

Sylvia Edwards 7/30/08

Operating Unit CFO

Joh Lookinhan 7/30/08

CCHHS Director
of Purchasing

CCHHS COO



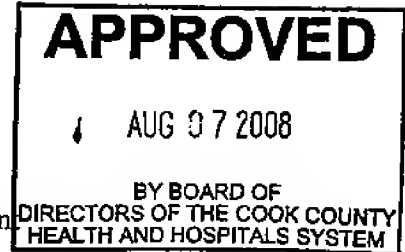
COOK COUNTY HEALTH AND HOSPITALS SYSTEM

#11

DATE July 29, 2008

Sponsor: Johnny Brown

Operating Unit Stroger Hospital, Oak Forest and Provident



**Description of
Services**

This contract is used for the purchase of semi-porous pillows
For the Department of Buildings and Grounds at Stroger
Hospital. Award to the lowest qualified bidder Progressive
Industries, Inc.

Contract Recommend the award to the lowest qualified bidder meeting
Progressive Industries Inc

**Cost of the
Contract and Terms** \$ 125,236.80 Contract 12 months after award by Board

Budget Information: The cost of this contract will be provided for within the current
Operating budget for Stroger Hospital

Signature:

Sponsor

Operating Unit CFO

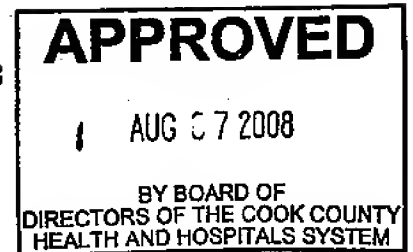
CCHHS Director of
Purchasing

CCHHS COO

12

**Cook County Health and Hospitals System
Finance Committee
Contract Item for Board Approval, August 4, 2008**

Sponsor: Johnny C. Brown, Chief Operating Officer,
Operating Unit: John H. Stroger, Jr. Hospital of Cook County



Description of Service:

Authorization is requested to enter into a contract with Beckman Coulter, Inc., Brea, California, for the purchase of reagents and supplies for hematology analyzers (LH And GENS Series) and the automated slide makers/stainers manufactured and provided by Beckman Coulter, Inc. for the Department of Pathology, Division of Hematopathology.

Justification for this contract:

Beckman Coulter, Inc. is the only known manufacturer and distributor of reagents and equipment that has technology which is FDA approved to perform automated body fluid analysis on a stat basis for trauma patients. In addition, it has an automated integrated slide maker/stainer that enhances the accuracy for complete blood counts and prepares slides from a single blood sample. The hospital is submitting this item early because of the length of time required by the contractor to negotiate the contract terms and conditions with the Office of the State's Attorney, prior to final execution by the Board of Directors

Cost of the contract and terms:

This is a one-year contract to commence on December 1, 2008 and end on November 30, 2009. The total anticipated cost of the contract is \$255,288.00, based upon the unit price of \$1.00 cost per reportable test result for each complete blood count (CBC) which includes controls, calibrators, reagents and consumables and the anticipated volume of 231,680.00; the unit price of \$1.50 cost per reportable for each reticulocyte test with an anticipated volume of 3695; and approximately \$18,065.00 for slides, labels and ribbons.

Budget information:

The cost for this contract will be within the operating budget of 2009 for Clinical, and Laboratory Supplies (897-365 Account). Requisition No. 98970002.

Signatures:

Sponsor

Johnny C. Brown

Operating Unit CFO

John R. Morales

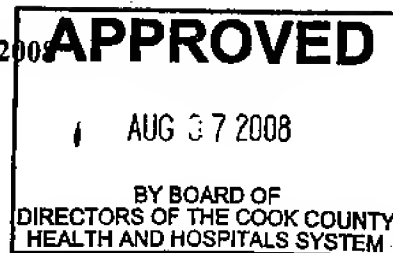
CCHHS Director
of Purchasing

CCHHS COO

David R. Small, F.A.C.H.E.

#13

**Cook County Health and Hospitals System
Finance Committee
Contract Item for Board Approval, August 4, 2008**



Sponsor: Johnny C. Brown, Chief Operating Officer,
Operating Unit: John H. Stroger, Jr. Hospital of Cook County

Description of Service:

Authorization is requested to enter into a contract with Beckman Coulter, Inc., Brea, California, for the purchase of reagents and supplies with vendor provided three (3) analytic flow cytometer systems, one (1) robotic sampler and one (1) TQ Preparation Workstation for determination of Human Immunodeficiency Virus (HIV) and Leukemia/Lymphoma profiles for the Department of Pathology, Division of Flow Cytometry.

Justification for this contract:

Beckman Coulter, Inc. is the only known manufacturer and distributor of reagents and equipment that has technology to process large volume patients' samples with minimal downtime for determination of human immunodeficiency virus (HIV) and leukemia/lymphoma profiles. Stroger Hospital will become the central laboratory for this testing procedures for Provident Hospital, Oak Forest Hospital and the clinics, as the laboratories are consolidated. Performing these services off-site at an estimated fiscal impact of \$2,400,000.00 would yield an estimated net saving of \$485,000.00. These tests monitor patient response to treatment protocols.

Cost of the contract and terms:

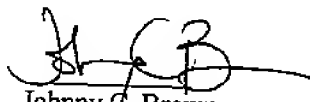
This is a three-year contract to commence on September 1, 2008 and end on August 30, 2011. The total anticipated cost of the contract is \$1,518,689.00, and is based upon the monthly volume of \$42,185.80 per month that includes controls, calibrators, reagents and consumables to perform HIV and leukemia/lymphoma profiles. FY 2008: \$126,557.41; FY 2009: \$506,229.66; FY 2010: \$506,229.66 and FY 2011: \$337,486.40.

Budget information:

The cost for this contract will be within the operating budget of 2008 and future year's funds for Clinical and Laboratory Supplies (897-365 Account). Requisition No. 88970536.

Signatures:

Sponsor


Johnny C. Brown

Operating Unit CFO

John R. Morales

CCHHS Director
of Purchasing

CCHHS COO

David R. Small, F.A.C.H.E.



COOK COUNTY HEALTH AND HOSPITALS SYSTEM

#14

DATE July 29, 2008

Sponsor: Johnny Brown

Operating Unit Stroger Hospital

**Description of
Services**

This contract is used for shredding services for the
Department of Environmental Services

**Justification for
Contract**

Recommend the award to the lowest qualified bidder meeting
specifications, Acme Document Destruction.. The first lowest
Bidder Shredz did not meet specifications

Cost of the

Contract and Terms \$ 22,176.00 For 24 months after award by Board

Budget Information: The cost for this contract will be provided for within the current
Operating budget for Stroger Hospital of Cook County

Signature:

Sponsor

Operating Unit CFO

CCHHS Director of
Purchasing

CCHHS COO

APPROVED

AUG 07 2008

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

#15

APPROVED

AUG 07 2008

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

DATE July 29, 2008

Sponsor: Johnny Brown

Operating Unit Stroger Hospital, Oak Forest and Provident

**Description of
Services**

This contract is used for the purchase of diagnostic catheters
Precurved design for the Dept of Radiology. Recommend the
Award to the lowest qualified bidder Pro Medical Equipment and
Supplies

Contract Recommend the award to the lowest qualified bidder meeting
Pro Medical Equipment and Supplies

**Cost of the
Contract and Terms** \$ 64,350.00 Contract 12 months after award by Board

Budget Information: The cost of this contract will be provided for within the current
Operating budget for Stroger Hospital

Signature:

Sponsor

Operating Unit CFO

CCHHS Director of
Purchasing

CCHHS COO



COOK COUNTY HEALTH AND HOSPITALS SYSTEM

DATE July 29, 2008

Sponsor: Johnny Brown

Operating Unit Stroger Hospital, Oak Forest and Provident

Description of Services This contract is used for the purchase of transcription services
M3 Medical Management Services

Contract Recommend the award to the lowest qualified bidder meeting
specifications, M3 Medical Management Services

Cost of the Contract and Terms \$ 1,063,000.00 Contract 07/01/08 to 06/30/2011

Budget Information: Estimated Fiscal Impact for Provident \$312,000.00
Estimated Fiscal Impact for Stroger \$957,550.00
Estimated Fiscal Impact for Oak Forest \$150,000.00

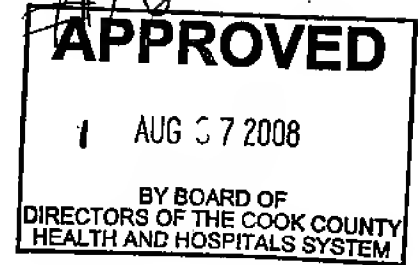
Signature:

Sponsor _____

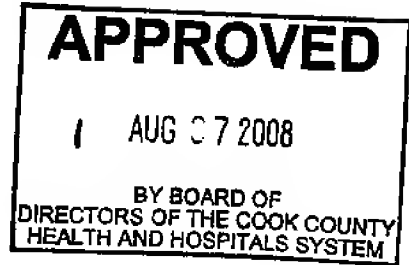
Operating Unit CFO _____

CCHHS Director of Purchasing _____

CCHHS COO _____



COOK COUNTY HEALTH AND HOSPITALS SYSTEM



DATE July 29, 2008

Sponsor: Johnny Brown

Operating Unit Stroger Hospital, Oak Forest and Providnet

Description of Services This contract is used for core biopsy needle for the Dept of Radiology Bioelectric Engineering and Medical Supplies

Contract Recommend the award to the lowest qualified bidder meeting Bioelectric Engineering and Medical Supplies (BEAMS)

Cost of the Contract and Terms \$ 17,860.00 Contract 12 months after award by Board

Budget Information: The cost of this contract will be provided for within the current Operating budget for Stroger Hospital

Signature:

Sponsor _____

Operating Unit CFO _____

CCHHS Director of Purchasing _____

CCHHS COO _____

APPROVED

1 AUG 7 2008

BY BOARD OF
DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

**Cook County Health and Hospitals System
Finance Committee
Contract Item for Board Approval, August 4, 2008**

Sponsor: Johnny C. Brown, Chief Operating Officer,

Operating Unit: John H. Stroger, Jr. Hospital of Cook County

Description of Service:

Authorization is requested to enter into and execute an emergency contract with William L. Riles, M.D., Chicago, Illinois for gastroenterology, endoscopy and consulting services to cover the clinical duties of an Attending Physician for the Department of Gastroenterology Medicine at the John H. Stroger, Jr. Hospital of Cook County.

Justification for this contract:

A Request for Proposals (RFP) was issued and William L. Riles, M.D. met all the requirements set forth in the RFP. The need to recruit on an interim basis is required until a full-time physician can be recruited, since another Gastroenterologist retired, resulting in a shortage of coverage. This arrangement would allow physician coverage to meet the volume of patient requests for Gastroenterology services.

Cost of the contract and terms:

The period is from August 18, 2008 through October 24, 2008. The total anticipated cost of the contract is \$45,980.00, and is based upon the unit price of \$104.50 per hour and the anticipated volume of 440 hours (which includes Monday through Friday work period with no holiday benefits).

Budget information:

The cost for this contract will be within the operating budget of 2008 funds for Medical Consulting Services (897-272 Account). Requisition No. 88970537.

Signatures:

Sponsor


Johnny C. Brown

Operating Unit CFO

John R. Morales

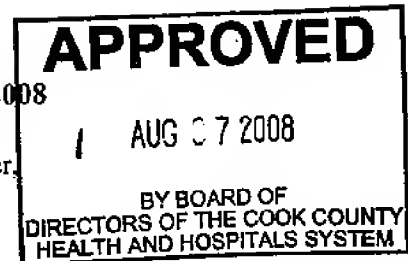
CCHHS Director
of Purchasing

CCHHS COO

David R. Small, F.A.C.H.E.

#19

Cook County Health and Hospitals System
Finance Committee
Contract Item for Board Approval, August 4, 2008



Sponsor: David R. Small, F.A.C.H.E. Chief Operating Officer

Operating Unit: Bureau of Health Services of Cook County

Description of Service:

Authorization is requested to enter into a contract with Parata Systems, LLC, Durham, North Carolina, to purchase equipment and software upgrades, with trade-in of obsolete equipment, and a five-year maintenance agreement for the existing equipment, the software and equipment upgrades for the two (2) Pharmacy 2000® workflow management systems with twenty-four (24) workstations and the four (4) Autoscript III® robotic prescription delivery systems owned by Stroger Hospital of Cook County and the Fantus Health Center.

Justification for this contract:

Parata Systems, LLC is the manufacturer of the existing proprietary equipment and the only authorized service representative to provide the new software and equipment upgrades for the Pharmacy 2008® workflow management systems and the Autoscript III robotic prescription delivery systems. The software and equipment version currently being used is no longer being manufactured or fully maintained by the manufacturer Parata Systems and is in need of an upgrade. This equipment currently assists in the filling of prescriptions at these two outpatient pharmacies. Comparison of cost to upgrade various items instead of purchase all new equipment will realize a total savings of \$530,000.00. These savings will be achieved by not replacing the current prescription scanning and workflow management devices (\$250,000.00 value). These older units will be upgraded and included with the new maintenance agreement if any problems do occur. In addition, older mechanical equipment that can no longer be upgraded will be traded in to Parata and salvaged for parts (\$320,000.00 value).

Cost of the contract and terms:

This is a one-time capital purchase contract. The total anticipated cost of the contract is \$983,955.00, based upon the equipment and software upgrades, with trade-in of obsolete equipment,

Budget information:

The cost for this contract has been appropriated within the capital budget of 2008 for Medical, Dental and Laboratory Equipment (717/890-540 Account). Requisition No. 88904017.

Signatures:

Sponsor

David R. Small, F.A.C.H.E., CCHHS COO

Operating Unit CFO

John R. Morales

CCHHS Director
of Purchasing

Attachment 4
To be handed out at the meeting

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Cook County Bureau of Health Services



MedAssets®
flexible approach. custom solutions.

Revenue Cycle Re-Engineering Finance Committee Update August 4, 2008

Revenue 68+3275%2348
Cash Flow 748
Spend 386%+781168+275
Margin 30+68%

Agenda

- Introductions and Objectives
- Revenue Cycle Overview
- Revenue Cycle Initiative Status Update by Functional Area
 - Organizational Structure
 - Data Integrity
 - Patient Access
 - Financial Counseling (Eligibility & LOL)
 - Patient Accounting
- Next Steps

Introduction and Objectives

- MedAssets Representatives here today
 - Gretchen Ryan – Project Manager
 - Albert De La Cruz – Eligibility Lead
 - Victor Zamora – Patient Access Lead
 - Rob Wright – Executive Project Director
 - Dan James – President, Performance Measurement & Management
- Objective
 - Overview of project status to date with findings, recommendations, actions and timelines

Status Update

- Revenue Cycle Committee
 - Implemented
- Staff augmentation of Patient Financial Services initiated on site and remotely
- Centralized Pre-Registration of key ancillary service areas imminent
 - MBE/WBE recruitment of staff underway
- Assessment of areas outside of “Rapid Assessment” scope already underway
 - Clinic structure and charge capture assessment
 - Case management

Status Update

- Rapid assessment of key areas of the revenue cycle
 - Patient Access, Patient Financial Services, Financial Counseling
 - Complete with ongoing opportunity quantification
- Implementation of key Patient Financial Services opportunities (examples)
 - Claims with Medicaid eligibility obtained but not billed
 - Claims missing Hysterectomy/sterilization forms
 - Claims missing spend down documentation
 - Claims missing Medicare required Dialysis information
 - Claims in NEBO hold missing diagnosis

Next Steps

- Deployment of Pre-Registration process
- Migration of off site Patient Financial Services augmentation to on-site location as additional qualified personnel are secured
- Assessment of Health Information Management “Medical Records Department”
- Technology deficit assessment

Thank You to Management, Staff and Physician Community

- Cooperation has been excellent and enthusiastic
- Many innovative ideas are being proffered

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Attachment 5

Month End Closing Schedule

June, 2008

Month of

MONTH END CLOSE CHECKLIST

Overview

File location: C:\Documents and Settings\polikin\Local Settings\Temporary Internet Files\OLK1C4\ME_documentation_2008_June.xls\ME Close June 2008

Day of Close Week Date Assign to Status

Last BUSINESS day of month Monday, June 30, 2008

Business Day 1 Tuesday, July 01, 2008 Period updated; sub system interfaces-AP invoices, PO Receipts, Pt Revenue, Inventory

Business Day 2 Wednesday, July 02, 2008 accruals & analysis

Business Day 3 Thursday, July 03, 2008 Revenue review meeting-11AM

Business Day 4 Monday, July 07, 2008 account variance research; accruals

Business Day 5 Tuesday, July 08, 2008 Expense review-AM: Balance sheet review--PM

June closed --end of 5th day

Business Day 6 Wednesday, July 09, 2008 GL Signoff file; Board Report generation

Business Day 7 Thursday, July 10, 2008 Reports & Comments Reviewed by Controller, Budget Director & CFO

Business Day 8 Friday, July 11, 2008 Anna to email reports to Finance Committee

Business Day 9 Monday, July 14, 2008

Business Day 10 Tuesday, July 15, 2008 Finance Committee

Business Day 11

Business Day 12

Detail tasks

Every Day: GL Team members should each

record accruals from A/P basket

and Check journal error recycle (SEE Query "TMC_GL_JE_Header_Status" for N, E, or V status entries)

Last day of month Monday, June 30, 2008 Ingrid Assign to ck off date when complete

Susan F

Nancy VAP Mgr

↓

Ensure standard JEs generated (repeating and template)

Void checks in system before last AP post

AP completes last posting -- must be done before PO accrual job runs on Day 1

check for unposted vouchers\correct "r" vouchers \ run manual posting job \ recheck for unposted vouchers (ignore match

Day 1

Tuesday, July 01, 2008 Accounts Payable--account 2000--TMC--SIS--Holiday

Day 1 checks for GL interface system integrity. AP & run interfaces for AP, PO & INV only once at start of month. Balance to sub-system reports. Then accrue any trends manually which show up in the following days.

Lobby

Lobby

Ingrid

Nancy

Patient Accounting TMC

Bob

Bob

Bob

Inventory

ck all GL business units--new accounting period should be open. In 8.9: ck period for all categories

Note, if GL unit is not open for new period, when AP checks run in the new month they will POST to the prior month! Also, inventory in the new month will post to the month being closed

in AP, open new accounting period. last month should be closed\ let AP know can now key

this step should be done after GL has been opened for the new period. Otherwise you will get a warning msg

Run AP to GL journal generator--check for non interfaced AP lines--should not exist tmc_ap_gl_distrib_status: after interface run, no lines resulted in query--interface successful

balance AP vouchers outstanding report (query TMC_AP_BAL_INQ) to balance in GL account 2000

post RA entry for month end (see patient accounting interface instructions)

Run SDX reports

balance system reports to income and balance sheet accounts

Month End Closing Schedule

Ingrid Run inventory balance reports--all 3 periodic inventories\check against GL after interfaces run
 Ingrid check for unposted lines\run journal generator\ rectcheck--should also be done every day during close but do not interface until the following month--do an accrual instead
 Ingrid query--"TMC_INV_ACCT_NOT_DISTIB_GL" If there are lines, need to run journal generator for the period covered--daily auto interface does not pick up prior dates: also the last day of the month may not have processed yet--ck ea inv BU.
 Ingrid -G5001, OR001, C500
 Ingrid prepare gi to inventory comparison report \ review with Libby \ adjust GL if indicated

PO Receipt Accruals--run inventory--account 2000 TMC 546

Ingrid should receive 10 auto P5 emails--check that po & receiver close processes all run successfully
 Ingrid PO--run process to accrue receipts (accrual is automated in PO system, has to be run to GL manually by journal generator)
 Nancy Feb PO process ran manually
 Nancy Balance Sheet recon for account 2000--PO accruals--results of "TMC_GL_DETAIL_ACCT_PO2001"

PO Receipt Accruals--Inventory For account 2001--TMC

Nancy Balance Sheet recon for INV accrual account (2001) (should equal Inventory PO's open and received but not matched to AP
 In results of Query "TMC_GL_Detail_acct_PO_2001, look for lines accruing to e/c 2001 and send to Christina for correction, receivers need to be corrected

Asset Management TMC, HAWK, EDH 546

Ruth should have run last day of month see run Depreciation Close
 Ruth should have run last day of month see interface all entries to GL & post
 Ruth should have run last day of month see Charge AM accounting period once all entries have interfaced
 Ruth & Libby Review Depreciation entry\expense
 Ruth pull reports balancing PPE & CIP accounts, inc accum deprec

General Ledger all Business units (GL)

GL Team Check for unposted journal entries
 Nancy Recurring entries posted?

Payroll all Bux

Ingrid Payroll/Payroll accruals
 Ingrid Depending on timing, balancing for payroll and payroll accruals may occur any day during close
 Ingrid Reclass deductions as appropriate--TMC-u, Desert Cradle, Pharmacy, etc

Ingrid Check--8.9 may run PO accrual
 Ingrid only day 1

Day 2

Wednesday, July 02, 2008

Ingrid Ingrid--4:45pm

Laura Run in PO accruals before end of day: this assumes that PO will accrue for end of month even if a voucher is matched this as TMC cash entries by end of day 2 so revenue workpapers don't change, especially clearing accounts.

optional After interfaces complete, run GL Activity report (process financial\process journals\reporting activity report) for the month. See file in P5_TomLibby_GL_Testing\activity.txt, open with excel and save to File\GL Reports as xls file.

Ingrid Receive SPG stats and info from SPG admin start SPG entries

Laura Voucher Entries reconciled by Revenue meeting preparation at 11AM

Thursday, July 03, 2008

Day 3

Laura Miscellaneous Income Entries by end of day

Ingrid Check w/purchasing for all manual accruals.

Ingrid check Inventory lines not interfaced to ensure not material
 Susan Frank/Phyllis by Revenue Meeting: Update "Cash_periods.xls"

Bob by Revenue Meetings: Hospital Revenue and contractual adjustments

Income Statement, AR Aging, Util report = Adj PI day figure, Cash to Net% report, Hospice entries (reports, query for AR gl accounts (use last mo bal) Update Bud debt/charity trend rpt

post review: Hospital Contractual adjustments if required

Bond/Cash entries

Shortterm investment valuation

Interest Swap

Eastern arcadia statements for prior month--follow up if not received

(Reclass) PPV expense account

Northern Trust Investment Entries

SPS completed

Depreciation review with Libby if not done already

Review Supply Expense estimate prior to expenseneating on Friday

2:00 pm - review Agency accrual/expense

Stats due by 5PM to GL (upload)

Yardi & Eastern Arcadia

Securance agreements check/past

Peachtree

Foundation entries, Inc zeroing unvested net assets

Grant entries

NPS entry for Pharmacy

Load EOM stat files (path: Process Journals\Process\TMC Load EOM Journals\time_load_eom & TMC_Load_eom2--should go to Crosschanges - IP & OP Pharmacy, Printing, Food Services, CDS, OBT, Central Processing, Central Supply

EEGs to TOT & PV, Ambulatory Surgery to OR, Courier to Laundry (outside business), provide & bus passes

Pharmacy inventory adjustments

check for unexpired inventory lines--manually post accrual if significant

11am Expense Review

4PM meeting Balance Sheet Review--

Balance Sheet--restate Fdn fund balance by restriction, ck current year income rollforward, also ck budget for mo, ytd

verify accuracy of budget in PS vs Board approved

Balance Sheet-- net asset rollforward, current year income rollforward, also ck budget for mo, ytd

Final close by Ben

Save copy of income statement and balance sheet to Fin\QTRReports\month\QTR_2007\A-RT-00001

close GL accounting period TACOL, TRFON, Hold, GL P/C, ELIM, if indicated

Request LS (call Help Desk) submit to RSW: "Month end departmental reports" I.e. departmental Expense Report,

Trent report, General Ledger detail

Notify Dorothy, Trent and Rachel Downloads for PM and AVEGAS can be run for the month

write up TMC/HG variances +/- \$20,000 in Month End Close: review & comment on trend report also

GL Signoff file : Board Report generation: Board & Powerpoint statistic pose

Day 6	Wednesday, July 09, 2008	everyone	Ingrid : Bob	write up TMHC variances +/- \$30,000 in Month End Close; review & comment on trend report also 6L Signoff file : Board Report generation; Board & Powerpoint statistic page
Business Day 7	Thursday, July 10, 2008	Reports & Comments Reviewed by Controller, Budget Director & CFO		
Business Day 8	Friday, July 11, 2008	Anna to email reports to Finance Committee		
Business Day 9	Monday, July 14, 2008			

Attachment 6

Attachment 7

DEPRECIATION

- 1. Oak Forest and Provident use the Straight Line Method.**
- 2. For FY 2007 Oak Forest Depreciation is \$3,715,497 and Provident is \$2,404,793.**
- 3. Both Oak Forest and Provident, the amounts are directly assigned in the Cost Report under "New Capital Costs Buildings and Fixtures" and "New Capital Costs Movable Equipment."**
- 4. Stroger uses an accelerated depreciation method for calculating Depreciation Expense.**

DEPRECIATION (cont'd)

- 5. In FY 2007 under this method on the Financial Statements for Stroger, ACHN and CORE the amount is \$32,439,773.**
- 6. Medicare only accepts a Straight Line Method for Depreciation Expense.**
- 7. The Straight Line Method of Depreciation in FY 2007 for Stroger totals \$33,884,495 and is added to the Cost Report as an Adjustment under "New Capital Costs Buildings and Fixtures" and "New Capital Costs Movable Equipment."**

MALPRACTICE

- 1. Malpractice is recorded in the Financial Statements for any of the Institutions.**
- 2. It is added as an expense adjustment for Fringe Benefits on the "Administrative and General" line in the Cost Report.**
- 3. The total amount for Stroger, ACHN and CORE is \$28,587,318.**
- 4. The amount was given to the hospital from County's Risk Management Department. It is the actual cost of Malpractice Cases in FY 2007.**

MALPRACTICE (cont'd)

- 5. \$9,529,106 of the total Malpractice Costs are considered Part "B" or the Physician portion and is derived from actuarial studies.**
- 6. The amount for Part "B" is entered into a section where it is removed from the Cost Report leaving just the Part "A" or Hospital Costs of Malpractice.**
- 7. Oak Forest and Provident do not report any Malpractice Costs on their filed Cost Reports.**

INTEREST

- 1. Bond Interest is not recorded in the Financial Statements for any of the Institutions.**
- 2. All the amounts of Bond Interest are netted from any Bond Revenue per CMS instructions.**
- 3. Net Bond Interest in FY 2007 for Stroger is 26,673,414 and Oak Forest is \$308,452.**
- 4. Provident does not have any Bond Interest.**
- 5. Stroger and Oak Forest add the Bond interest as an added adjustment to their Cost Reports under "New Capital Costs Buildings and Fixtures" .**

PENSION EXPENSE

- 1. Pension Expense in FY 2007 for Stroger, ACHN and CORE is \$61,130,708.88.**
- 2. Pension Expense for Oak Forest is \$12,393,373 and Provident is \$10,277,026.**
- 3. For all three Hospitals the amount is in the Financial Statements, Oak Forest and Provident the amount is directly assigned to Employee Benefits in the Cost Report.**
- 4. Stroger uses a business unit titled "General Administration" which flows in "Administrative and General" in the Cost Report.**
- 5. A reclassification is made in the Cost Report from "Administrative and General" to "Employee Benefits".**

Attachment 8

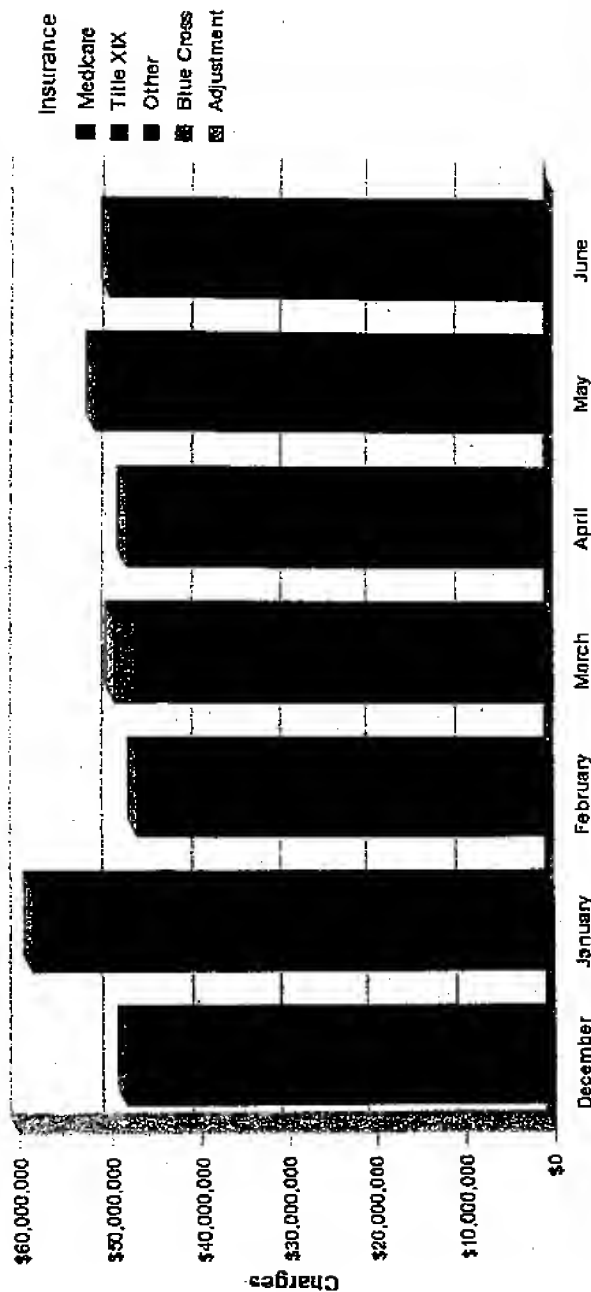


Cook County Bureau of Health

J H Stroger Hospital

FY 2008 Posted Monthly Charges

(SMS Report: FC-JNGOM)



	December	January	February	March	April	May	June	Total
Medicare	\$5,517,116	\$5,406,006	\$6,100,184	\$5,346,226	\$5,535,189	\$5,038,489	\$5,197,191	\$38,140,401
Title XIX	\$10,990,306	\$11,107,084	\$11,687,451	\$12,705,028	\$12,705,282	\$15,246,644	\$15,225,874	\$89,667,669
Other	\$31,377,345	\$41,796,329	\$29,131,965	\$28,949,935	\$29,824,329	\$31,254,602	\$29,550,073	\$221,884,578
Blue Cross	\$373,310	\$197,432	\$254,124	\$314,892	\$243,859	\$290,322	\$299,780	\$1,973,719
Adjustment				\$2,262,877				\$2,262,877
Total:	\$48,258,077	\$58,506,851	\$47,173,725	\$48,578,958	\$48,308,660	\$51,330,056	\$50,272,917	\$353,929,244

Attachment 9

No attachment. Discussion purposes only

Attachment 10

No attachment. Discussion purposes only